



Hutton and Cawood

Building and Joinery Limited



Quality Policy

Hutton & Cawood Building & Joinery Ltd are fully committed to operate every aspect of the business to those standards to ensure the highest possible quality service to its clients and realises the provision of such service is fundamental to the long-term growth and survival of the business.

To ensure continual progress, quality objectives are established and reviewed at regular intervals.

Hutton & Cawood Building & Joinery Ltd also believe in the ethos of the client and company working together and using comments obtained to assist to further enhance continual improvements in quality and efficiency.

As a company our main quality objective are to: -

- Exercise control over all activities affecting the quality of our business operations and the operations of our quality management system.
- Make continual improvements to the ways in which we operate that will be to the benefit of our customers and the company.
- Take all necessary actions to prevent problems from occurring rather than wasting resources in rectifying ones that could be avoided.

In order to ensure that all works are of a required quality of service the policy of the company involves all employees and its objectives conveyed to all. Practical assistance will be given, where necessary to ensure that knowledge and experience is acquired for the successful implementation of this policy.

The Organisation has a principal quality objective to always deliver a high-quality project, on time and defect free.

This is embedded within the company culture. Other objectives include;

- The project and installed systems will be constructed to the relevant British Standards and legislation, in a safe environment for our workforce.
- Site Specific Quality Plan shall be implemented on site by the Site Manager and his Management Team. The Managing Director will be responsible for the enactment and monitoring of the Quality Plan.
- The Company is continually striving for excellence by adopting and developing new technology and construction methods.

All personnel understand the requirements of this Quality Policy.

The Organisation complies with all relevant statutory and regulatory requirements.

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The Organisation constantly monitors its quality performance and implements improvements when appropriate.

This Quality Policy is regularly reviewed in order to ensure its continuing suitability.

Copies of the Quality Policy are made available to all members of staff.

Copies of the minutes of Management Reviews, or extracts thereof, are provided to individual members of staff in accordance with their role and responsibilities as a means of communicating the effectiveness of the Quality Management System

Michael Cawood
Director
Hutton & Cawood Building & Joinery Ltd